



How to apply for a User ID Card

Access to the Kunsthistorisches Institut in Florenz is only possible with a valid user ID card. As a general rule, it is necessary to have completed a doctorate in order to be eligible for a user ID card. Graduate students (specialist degree or first level master's degree) are only granted access in exceptional cases.

Application:

User ID Cards can be obtained via e-mail. Please send your application including the completed [application form](#) and [safety form](#) to tessere@khi.fi.it.

Documents necessary:

Passport-sized photo
Proof of identity (passport, government issued ID, etc.)
Letter of recommendation
Abstract of the research project (1-2 pages)

Please refer to the **user information** leaflet to learn more about the catalogues and collections of both Library and Photo Library, as well as important information in case of emergency.

For further information, please contact: tessere@khi.fi.it